

ADMISSIONS:

Applications for admission must be made on the prescribed forms obtainable from the school. The following documents must accompany the said form on submission;

1. Identity document of both parents/guardians
2. Proof of Residence
3. Pay slip
4. Identity document or birth certificate of the pupil.
5. His/her most recent school report.
6. His/her transfer card (if possible)

HOSTELS:

On account of the technical subjects which the school provides, the school has two hostels, which provide lodging for learners from far and wide. The two hostels (one boys' hostel. And one girls' hostel) provide lodging for up to 200 learners.

Application for hostel accommodation is made in the same way as the application for school admission except that a letter of motivation must accompany the application. The hostel fees are R6330.00 per learner per term.

Parents should note that when their child is admitted to the school they, as parents will undertake to adhere to the school and hostel rules.

MANAGEMENT PLAN:

Together with the principal, the two deputy principals and heads of department form the management team which helps in conjunction with the Governing Body to formulate the policy of the school and to bring this policy to fruition.

SCHOOL FEES:

An annual amount is payable and it is expected of parents to give their co-operation in the collection of these monies. In the future, the availability of education facilities will become the responsibility of the parent community more and more and it is therefore essential that parents take this into consideration when doing their personal financial planning.

To be able to provide the necessary requirements for the school this amount will be updated from time to time. Our compulsory school fees for 2017 will be R12200-00 per learner per year.

Fees will be payable as follows:

ALL PARENTS WILL BE EXPECTED TO PAY AT LEAST THE FIRST (1ST) TERM'S SCHOOL FEES WITHIN THE FIRST WEEK OF THE SCHOOL YEAR.

1. Ten monthly payments of R1415-00, with the first payment in April 2019 until October 2019.
2. Four quarterly payments of R3300.00, payable at the beginning of each term; and
3. If school fees are paid in full in the first term 2019, you only pay R12200.00 for the year.

PAYMENTS

Payments may be made in cash or directly into the school account.

BANKING DETAILS:

ACCOUNT NUMBER:	880 390 058
BRANCH CODE:	334 124-DUNDEE
BANK:	ABSA
FAX:	034-3932605
TEL:	034 3931154

HOSTEL FEES FOR 2019

Please note:

Hostel fees are payable in full on the first day of each term. Learners will only be admitted to the hostel once the full amount for the term has been paid. Weekend fees are payable on the last day of each month. A deposit of R3500.00 is payable for every new application that has been approved by the principal. If this is not paid, application for the hostel will be forfeited.

HOSTEL FEES

NB: The hostel fees **exclude** weekend accommodation.

1. ANNUAL FEES: **Payable on the 1st day of the year**

First child:	R28000.00
Second child:	R26000.00

2. QUARTERLY FEES: **Payable on the 1st day of each term**

First child:	R7000.00 x 4
Second child:	R6500.00 x 4

PAYMENTS

Payments may be made in cash or directly into the hostel bank account:

BANKING DETAILS:

ACCOUNT NO:	880 143 271
BRANCH CODE:	334124
BANK	ABSA – DUNDEE
FAX:	034-3931575
TEL NO:	034-3931154

Please ensure that the learner's name is clearly visible before you fax the deposit slip to the hostel. If you have any queries regarding your hostel account, please contact Mrs van Jaarsveldt.

LAUNDRY

Only learners who stay in for the weekend will have their laundry done free of charge. Learners who go home for the weekend will be charged R30.00 per week, payable in advance.

BREAKAGES

Each room contains the following items which are the responsibility of the whole room: a dust bin, a dust pan, bedside table, curtains, beds, mattresses.

Should any of these items break or get lost, the learner responsible for the breakage or loss will be charged.

If the guilty party is unknown, the costs involved will be shared by all the pupils in the room.

Broken windows will be replaced and the learner(s) responsible will be charged.

Please encourage your children to respect hostel property, as it is you, the parents, who are paying for the damages.